

# Unit 1: Business Management Techniques

Learning hours: 60

NQF level 4: BTEC Higher National – H1

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## Description of unit

This unit develops the learner's knowledge and understanding of the functions, structures and inter-relationships of an engineering business. It then enables the learner to develop and apply the skills of costing, financial planning and control associated with engineered products or services. Finally, this is brought together with the development of the fundamental concepts of project planning and scheduling that can be applied within an engineering organisation.

## Summary of learning outcomes

To achieve this unit a learner must:

- 1 **Manage work activities** to achieve organisational objectives
- 2 Select and apply **costing systems and techniques**
- 3 Analyse the key functions of **financial planning and control**
- 4 Apply **project planning and scheduling** methods to a specified project.